

Personnel Licensing

FSS PEL 141-22c

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ATO GROUND SCHOOL CHECKLIST

Name of ATO:		ATO Number:	
Accountable Manager Name:		Telephone number:	
E-mail address:		Cell number:	
Inspector Name	Gordon Nanub	Inspection date:	13/1/2020

Ground School courses applied for:

Part 62

Recreational Pilot licence		Conventional ML		Parachute		Gyroplane	
Recreational Instructor rating		Weight Shift ML		Para Glider		Hang glider	
Light Sport Aircraft		Test flight rating		Tug & Tow Rating		Agricultural rating	

Part 61

Touring Glider		Glider		Balloon		Airship	
Private Pilot License		Helicopter		Aeroplane		Powered-lift	
Commercial Pilots License		Instrument Rating		Instructor Rating		Type/Warbird Rating	
Airline Transport Pilot License		H Winching Rating		H Game/livestock Cull Rating		Class Rating	
Turbo Prop/Jet Turbine Rating		H Sling load Rating		Tug Rating		Tow rating	
Multi Crew Course		Simulator Training		Simulator Instructor		Night Rating	
NCAA Test Centre		Test Pilot Rating		Agricultural Rating		Aerobatic rating	

Part 63

Flight Engineer Licence		Type Rating		Instructor Rating			
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Part 64

Cabin Crew Licence		Type Rating	✓	Instructor Rating			
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Part 65

ATS Licence		ATSA Rating		ATSA (Coordinator)		ATSA (Clearance Deliv.)	
ATSA (FIS)		ATSA (AFIS)		Aerodrome Control		Approach Control	
Area Control		Approach Control Surveillance		Area Control Surveillance		ATS Operational Instructor Rating	
ATS Training Org. Instructor Certificate							

Part 66

Class I AME Licence		Class II AME Licence		Airframes		Engines	
Category A Rating		Category C Rating		Category W Rating		Category B Rating	
Category D Rating		Category X Rating		Instructor Rating			

Other Parts

CRM		Dangerous Goods		Human Factors		LOFT	
Low Visibility Operations		Flight Dispatch		ETOPS		RVSM	
CFIT/GOWS/TAWS		SEPT		ECAS/TCAS		GNSS	
SMS		Other:					

AUDIT

C – Compliant, A – Acceptable, NC – Not Compliant, U – Unacceptable, N/a – Not applicable

No	Item	N/a	C/A	NC/U	Finding number
Classroom Facilities & Equipment					
1.	Are the classrooms/lecture facilities large enough to accommodate the number of envisaged students?		✓		
2.	Are the desks suitable?		✓		
3.	Are the chairs comfortable and/or suitable?		✓		
4.	Are whiteboards/ boards or other suitable or appropriate?		✓		
5.	Are projection/reflective facilities of an acceptable quality?		✓		
6.	Are the acoustics of the classrooms acceptable?		✓		
7.	Are sufficient rest rooms available?		✓		
8.	Classrooms have proper temperatures and ventilation control		✓		

9.	Classrooms are free of excessive noise distractions or disturbances.		√		
10.	Classrooms have sufficient emergency exits.		√		
11.	Demonstration equipment is suitable and can be seen by all students, when used		√		
12.	Space is sufficient for the instructor/trainer to move around the classroom as required.		√		

Comments on Findings

No	Item	N/a	C/A	NC/U	Finding number
Training Material					
13.	Classroom training material is in a format that is conducive to learning.		√		
14.	Sufficient reference material is made available to facilitate learning.			√	
15.	Training material and reference material is up to date.		√		

Comments on Findings

Workshop areas

16.	Workshops have sufficient space for training on various airframes, powerplants and related parts, including space for tools, materials and similar articles	N/a			
17.	Workshop is clean and housekeeping standards are maintained	N/a			
18.	Tools and parts are stored securely and are easily identifiable through proper marking on shelves	N/a			
19.	Materials are neatly filed and cabinets marked for easy retrieval	N/a			
20.	Jacks and other large equipment are properly tied down/stowed and in good working condition.	N/a			
21.	Finishing area is clean of excess paint and other stripping and paint materials	N/a			
22.	Areas earmarked for running engines have sufficient safety signs in prominent places	N/a			
23.	Areas are located to ensure minimal danger and noise pollution	N/a			
24.	Noise and other protective clothing and equipment are available for use.	N/a			
25.	Test equipment are calibrated to ensure optimal learning	N/a			
26.	Workshops have a sufficient number of fire extinguishers and first aid kits.	N/a			
27.	Workshops have sufficient lighting	N/a			
28.	Workshops have sufficient ventilation.	N/a			
29.	Workshops have sufficient emergency exits.	N/a			

Comments on Findings

LIST OF FINDINGS RAISED

No	Description	Major	Finding	Observ.	Parallel

	Gordon Nanub	13/01/2020
SIGNATURE OF INSPECTOR	NAME IN BLOCK LETTERS	DATE

	Gordon Nanub	13/01/2020
SIGNATURE OF CHIEF	NAME IN BLOCK LETTERS	DATE